

APPENDIX 1

IN ACCORDANCE WITH THE ANIMAL BOARDING ESTABLISHMENTS ACT, 1963 CONDITIONS OF LICENCE - for Home Boarding Revised October 2007

1. The number of animals accommodated at the establishment at any one time shall not exceed *
2. Suitable and sufficient means shall be provided to maintain a reasonable temperature and a reasonable temperature shall be maintained.
3. Adequate facilities shall be provided for exercise and all animals shall be exercised every day. All exercise runs shall have an area by the entrance which is suitably paved or surfaced in order to prevent undue fouling of the ground and the exercise runs shall be properly drained.
4. Clean dry bedding material shall be provided for each animal.
5. The accommodation and ancillary establishment shall be maintained in a stage of cleanliness conducive to maintenance of disease control and animal comfort. All excreta and soiled material shall be removed as often as necessary and at least once daily from all living and exercise areas. The floors of the living compartments shall be kept as clean and dry as practicable.
6. All animals shall have an adequate supply of wholesome drinking water available at all times.
7. All animals shall be adequately supplied with suitable food.
8. The food preparation area and equipment shall be kept vermin free at all times. Refrigeration facilities shall be provided where fresh meat is used. All bulk supplies of food shall be kept in vermin proof containers. Feeding and drinking utensils shall be cleaned or disposed of after each feed.
9. The Licensee shall ensure that a responsible person shall at all times be in, or within reasonable distance from, the premises for the purpose of giving warning and taking other necessary steps in the event of fire or other emergency. In case of absence of the responsible resident, the Licensee shall appoint a responsible person residing within a reasonable distance of the premises to have custody of a key. The name and address of such person shall be displayed in legible characters on the front door or windows of the premises and be notified to the local fire Brigade and Police.
10. The Licensee shall make and maintain appropriate arrangements for the protection of the animals in case of fire or other emergency, including the provision of adequate fire fighting appliances and smoke alarms. Such appliances shall be conveniently accessible, clearly marked 'FIRE POINT' and maintained in good condition.
11. All heating appliances provided shall be of such construction as to constitute no risk of fire and to endanger the health and well-being of the occupants. Free standing oil appliances shall not be installed in an area accessible to animals.
12. All reasonable precautions shall be taken to prevent illegal access to or escape of the animals.

13. A register shall be kept containing a description of every animal received into the establishment, date of arrival and departure, and the name and address of the owner, such register to be available for inspection at all times by an officer of the Council, veterinary practitioner duly authorised.
14. A copy of the Licence and its Conditions shall be displayed in a suitably prominent position in the establishment.

Special Conditions

15. The Licensee shall ensure all proper precautions are taken to prevent disease and parasite infection gaining access to the premises such that residual infection could persist and infect the next group of boarders.
16. All dogs boarded must be vaccinated against distemper, viral hepatitis leptospirosis, parvovirus and viral kennel cough. Dogs boarded together from different homes must be vaccinated against Bordetella kennel cough. Note:- this is recommended for individuals or pairs of dogs from the same household.
17. All dogs boarded must have previously been wormed with an effective veterinary recommended anthelmintic. The date that the medication was given and the drug used must be recorded in the admission form.
18. All dogs boarded must have previously been treated for fleas and external parasites with an effective and veterinary approved parasiticide and the date and product used must be recorded on the admission form.
19. The licensed premises must be regularly treated with an effective veterinary recommended flea environment control.
20. Arrangements must be in place, prior to admission, for the proper isolation of any animal which develops an infectious or contagious disease during its stay. Note:- the arrangements may be made with the owner's veterinary surgeon, subject to the prior notification and approval of the Council with other local kennels.

The admission form must specify the owner's wishes in this respect.

21. The Licensee must retain a copy of the admission form to serve as a record for each boarder.
22. All dogs boarded must be kept on a lead when walked unless the owner has expressly given their written consent to exercise off the lead. (Note:- A question could be included on the admission form).
23. If a dog develops an infectious disease during its stay, then the premises must undergo a reasonable quarantine period before new boarders are admitted. This period will be specified by the Council as agreed with their authorised veterinary surgeon.
24. The Licensee must inform the Council if a dog develops an infectious disease, so that condition 20 can be complied with.